

Pension Schemes Online Guide

PRSA



PSOL





Contents

How do I log on?

What is my dashboard?

How do I view my contributions history?

How do I find out the value of my fund?

What is my contribution breakdown?

How do I view my benefit details?

What are My Downloads?

Employee - Pension Schemes Online Guide

How do I log on?

Step 1:

- Log onto www.newireland.ie. Click on the “**Pensions**” tab and you will find a link to “**Pension Schemes Online**” in the drop down menu. This will bring you to the Login page.
- Start your registration by clicking “**Start your registration by clicking here**” in the Member Registration Centre.
- You will then be asked to read the ‘Terms and Conditions’ of the site. To continue, click on the ‘I accept’ button.

Step 2:

To register for **Pension Schemes Online**, you need the following information:

- **Your PSOL ID***.
- **Your Member Number****.
- **Your Date of Birth**.
- **Your email address**.

We will automatically update your details and provide you with a username, which you should note as you will need it each time you login.

You will then be asked two personal questions, which we will use to confirm your identity in the future.

*PSOL ID is available on your Statement of Account and on your policy documents. **Member Number is available on your Statement of Account.

If you have any difficulty locating this information, please contact us at pensions@newireland.ie

Step 3:

Finally, you will be asked to reset your Password.

- It must be 8 characters or more long.
- It has to contain at least one number and one capital letter.
- You cannot use any blank spaces.

You will receive an email, confirming your registration detail.

It is most important that you keep your password secure and known only to yourself. Please also take care when logging on that your password is not seen or noted by anyone else.

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Pensions Schemes Online is a password-protected website from New Ireland Assurance, where you can view up-to date information on your pension, including contributions you’ve made, fund values and choice of funds. It forms part of our ongoing efforts to provide you with the information you need to get the most out of your pension.

Employee - Pension Schemes Online Guide

PRSA

What is My Dashboard?

Once you have logged on to **New Ireland's** Pension Schemes Online, you will automatically be taken to the **My Dashboard** page.

NEW IRELAND ASSURANCE YOU ENJOY TODAY WE LOOK AFTER TOMORROW
Site Search

Pension Schemes Online Joe Blogs Group Employer PRSA (EP103228) My Downloads My Profile Logout

My Dashboard
Pension Calculator

Useful Links

Useful Links holds the Pension Centre Link

Scheme Name: Joe Blogs Group Employer PRSA **Scheme No:** EP103228

My Details 1 [View Further Details](#)

Name:	Joe Blogs	My Status:	Active
Member Number :	12345678 X	Date Joined Scheme :	01 Sep 1991
Salary:	€176,700.00	Expected Retirement Date :	01 Jun 2034

My Pension 2 [View Further Details](#)

Current Annual Contribution :	€1,500.00
Current Fund Value :	€50,000.00

I would like to,.... 3

- [View contribution history.](#)
- [Download contribution history.](#)
- [View member fund value report.](#)
- [View contribution breakdown.](#)
- [View benefit details.](#)

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My Dashboard contains the following sections:

1. My Details – this gives details of when you joined the scheme, expected retirement age and salary. Click on **View Further Details** for more information.

2. My Pension – This gives details of current annual contribution amount and the fund value of your policy. Click on **View Further Details** for more information.

3. The “I would like to” Section – this section gives you access to the following:

- **View contribution history** – this allows you to view the contribution history for past year.
- **Download contribution history** – you can download a report containing contribution history for the past year.
- **View member fund value report** – a report of the funds you are invested in is available.
- **View contribution breakdown** – this gives you the contributions paid from the start date of your policy.
- **View benefit details** – provides details of benefits you are on cover for.

Click on any of these options to obtain the relevant information.

Employee - Pension Schemes Online Guide

PRSA

How do I view my contributions history?

The Contribution History is a list of payments in relation to the PRSA and this can be run for different periods.

The screenshot shows the 'Pension Schemes Online' interface for 'Joe Blogs Group Employer PRSA (EP103228)'. The page is divided into several sections:

- My Dashboard:** Includes a 'Pension Calculator' and 'Useful Links'.
- My Details:** A table with the following information:

Name:	Joe Blogs	My Status:	Active
Member Number:	12345678 X	Date Joined Scheme:	01 Sep 1991
Salary:	€178,700.00	Expected Retirement Date:	01 Jun 2034
- My Pension:** A table with the following information:

Current Annual Contribution:	€1,500.00
Current Fund Value:	€50,000.00
- I would like to...:** A section with several links, including 'View contribution history', 'Download contribution history', 'View member fund value report', 'View contribution breakdown', and 'View benefit details'. A callout box (2) is overlaid on this section, showing the 'View Contribution Breakdown' interface.

The callout box (2) displays the 'View Contribution Breakdown - Joe Blogs PRSA (EP103228)' interface. It includes a date range selector set to '18 May 2009' to '28 May 2009' and a 'GO' button. Below this is a table showing the contribution breakdown:

Contribution Type	Annual Contribution(€)
Employer	2,000.00
Member	2,000.00
AVC	0.00
SP/Transfer Value	45,000.00
Total:	49,000.00

Below the table, a note states: 'These figures are based on the latest information available to New Ireland Assurance. Adjustments may be required to take into account any contributions over or underpaid by your employer. Please notify your scheme contact to advise of any updates.'

Step 1:

Click on the **View contribution history** option in the "I would like to ..." section.

Step 2:

A light box will open with details of contributions paid over the last year. You will also have the option to download the contribution history to Excel from here.

Step 3:

You can also click on the **Download contribution history** link from the "I would like to ..." section to download a list of contributions paid over the last year to Excel.

How do I find out the value of my fund?

View Member Fund Value Report - Joe Blogs PRSA (EP103228)

Scheme Name: Joe Blogs Group Employer PRSA Member Name: Joe Blogs
Schedule of Fund Values as at: 28 May 2009

Fund Name	No. of Units	Unit Price	Current Fund Value(€)
Consensus Iris 2050	17,520.00	0.61100	10,704.72
Trilogy II	75,144.00	0.68900	52,463.22
Total			63,178.94

Funds Values

Current Fund Selection

Current Fund Selection	Contributions		
	Employer(%)	Member(%)	AVC(%)
Consensus Iris 2050	25	25	50
Trilogy II	75	25	20
Evergreen	0	50	30
Total	100	100	100

This value is based on unit prices as at the 28/05/2009. This is the date selected above

These figures are based on the latest information available to New Ireland Assurance. Adjustments may be required to take into account any contributions over or underpaid by your employer. Please contact your scheme contact to advise of any updates.

These funds may be affected by changes in currency exchange rates. The value of your investment may go down as well as up. Past performance is not a reliable guide to future performance.

1 [View member fund value report.](#)

2 [Print Page](#) [Email your scheme administrator](#)

Step 1:

Click on the View member fund value report in the "I would like to" Section.

Step 2:

A report of the funds you are invested in is available. This report can be printed if required.

Employee - Pension Schemes Online Guide

PRSA

What is my contribution breakdown?

The screenshot displays the 'Pension Schemes Online' interface for 'Joe Blogs Group Employer PRSA (EP103228)'. The main dashboard includes sections for 'My Details', 'My Pension', and 'I would like to...'. A lightbox titled 'View Contribution Breakdown - Joe Blogs PRSA (EP103228)' is open, showing a table of contributions for the period from 18 May 2009 to 28 May 2009. The table lists contributions from Employer, Member, and AVC, with a total of 49,000.00. A callout box points to the 'View contribution breakdown' link in the 'I would like to...' section.

My Details

Name:	Joe Blogs	My Status:	Active
Member Number:	12345678 X	Date Joined Scheme:	01 Sep 1991
Salary:	€178,700.00	Expected Retirement Date:	01 Jun 2034

My Pension

Current Annual Contribution:	€1,500.00
Current Fund Value:	€50,000.00

I would like to...

- [View contribution history.](#)
- [Download contribution history.](#)
- [View member fund value report.](#)
- [View contribution breakdown.](#)
- [View benefit details.](#)

View Contribution Breakdown - Joe Blogs PRSA (EP103228)

Schedule of Pension Contributions received from 18 May 2009 to 28 May 2009

Contribution Type	Annual Contribution(€)
Employer	2,000.00
Member	2,000.00
AVC	0.00
SP/Transfer Value	45,000.00
Total	49,000.00

These figures are based on the latest information available to New Ireland Assurance. Adjustments may be required to take into account any contributions over or underpaid by your employer. Please notify your scheme contact to advise of any updates.

[Email your scheme administrator](#)

Step 1:

Click on the **View contribution breakdown** in the "I would like to" Section.

Step 2:

A lightbox will open giving details of the contributions received by contribution type.

You can change the date range here to view the breakdown of contribution for different dates.

Employee - Pension Schemes Online Guide

PRSA

What are My Downloads?

The screenshot shows the 'New Ireland Assurance Pension Schemes Online' interface. A 'Download Request' dialog box (1) is open, stating: 'Your query/request for a download has been successfully submitted. Please note that the results will be available in My Downloads within the next 15 minutes. You will be contacted by email when your query/request for a download is available to view. If we do not hold your email details please check My Downloads section to view the status of your query/request for a download'. Below this, the 'My Downloads' section (2) is visible, featuring a filter by description and a table of download requests.

Date Requested	Description	Status	Output	Action
01/05/2010	Anniversary Download_20100908_12:10:00	In Progress		Delete
15/04/2010	All active pension download_20100908_12:10:00	Complete	CSV	Delete
13/04/2010	61032281_Member fund report_20100908_14:21:00	In Progress		Delete

Step 1:

You can download your **Contribution History** as previously outlined.

Step 2:

To access the download you can click on **My Downloads** in the top menu bar.

The status will show either, ● **In Progress** or ● **Complete**. You can then open the report and save it to an external location if necessary. Once you have finished with the report you can then delete it from My Downloads.

Downloads will be held for 7 days and will then will be automatically and permanently deleted.

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