

Pension Schemes Online Guide



PSOL





How do I log on?

What is my dashboard?

How do I view my contributions history?

How do I find out the value of my fund?

What is my contribution breakdown?

How do I view my benefit details?

What are My Downloads?

Member - Pension Schemes Online Guide

How do I log on?

Step 1:

- Log onto www.newireland.ie. Click on the “**Pensions**” tab and you will find a link to “**Pension Schemes Online**” in the drop down menu. This will bring you to the Login page.
- Start your registration by clicking “**Start your registration by clicking here**” in the Member Registration Centre.
- You will then be asked to read the ‘Terms and Conditions’ of the site. To continue, click on the ‘I accept’ button.

Step 2:

To register for **Pension Schemes Online**, you need the following information:

- **Your PSOL ID***.
- **Your Member Number****.
- **Your Date of Birth**.
- **Your email address**.

We will automatically update your details and provide you with a username, which you should note as you will need it each time you login.

You will then be asked two personal questions, which we will use to confirm your identity in the future.

*PSOL ID is available on your Annual Benefit Statement and your New Member Booklet. **Member Number is available on your Annual Benefit Statement.

If you have any difficulty locating this information, please contact us at pensions@newireland.ie

Step 3:

Finally, you will be asked to reset your Password.

- It must be 8 characters or more long.
- It has to contain at least one number and one capital letter.
- You cannot use any blank spaces.

You will receive an email, confirming your registration details.

It is most important that you keep your password secure and known only to yourself. Please also take care when logging on that your password is not seen or noted by anyone else.

Pension Schemes Online is a password-protected website from New Ireland Assurance, where you can view up-to date information on your pension, including contributions you’ve made, fund values and choice of funds. It forms part of our ongoing efforts to provide you with the information you need to get the most out of your pension.

Member - Pension Schemes Online Guide

What is My Dashboard?

Once you have logged on to **New Ireland's** Pension Schemes Online, you will automatically be taken to the **My Dashboard** page.

The screenshot shows the 'My Dashboard' for the 'ABC Group pension scheme (EP103228)'. The page header includes the New Ireland Assurance logo and the slogan 'YOU ENJOY TODAY WE LOOK AFTER TOMORROW'. A search bar is located in the top right. The main content area is divided into three primary sections, each with a 'View Further Details' link:

- My Details (1):** A table showing personal and scheme information.

Name:	Joe Blogs	My Status:	Active
Member Number:	12345678 X	Date Joined Scheme:	01 Sep 1991
Salary:	€178,700.00	Expected Retirement Date:	01 Jun 2034
- My Pension (2):** A table showing current financial details.

Current Annual Contribution:	€1,500.00
Current Fund Value:	€50,000.00
- I would like to... (3):** A list of links for further actions:
 - [View contribution history](#)
 - [Download contribution history](#)
 - [View member fund value report](#)
 - [View contribution break down](#)
 - [View benefit details](#)

The footer contains links for Terms and Conditions, Privacy Statement, Glossary, FAQ, About Us, and Contact Us, along with a copyright notice for New Ireland Assurance 2007.

My Dashboard contains the following sections:

1. My Details – this gives details of when you joined the scheme, expected retirement age and salary. Click on **View Further Details** for more information.

2. My Pension – This gives details of current annual contribution amount and the fund value of your policy. Click on **View Further Details** for more information.

3. The "I would like to" Section – this section gives you access to the following:

- **View contribution history** – this allows you to view the contribution history for past year.
- **Download contribution history** – you can download a report containing contribution history for the past year.
- **View member fund value report** – a report of the funds you are invested in is available.
- **View contribution breakdown** – this gives you the contributions paid from the start date of your policy.
- **View benefit details** – provides details of benefits you are on cover for.

Click on any of these options to obtain the relevant information.

Member - Pension Schemes Online Guide

How do I view my contributions history?

The Contribution History is a list of payments in relation to the pension policy and this can be run for different periods.

The screenshot shows the 'Pension Schemes Online' interface for 'ABC Group pension scheme (EP103228)'. The page includes a navigation menu on the left with 'My Dashboard' and 'Pension Calculator'. The main content area displays 'My Details' and 'My Pension' sections. The 'I would like to...' section contains several links, with 'View contribution history' and 'Download contribution history' highlighted by a red circle with the number 1. A callout box titled 'View Contribution Breakdown - ABC Scheme (EP103228)' is overlaid on the page, showing a table of contributions for the period from 18 May 2009 to 28 May 2009. The table lists 'Employer' and 'Member' contributions of 2,000.00 each, and a total of 49,000.00. A red circle with the number 2 is placed over the table. A red circle with the number 3 is placed over the 'Download contribution history' link in the 'I would like to...' section.

My Details

Name:	Joe Blogs	My Status:	Active
Member Number :	12345678 X	Date Joined Scheme :	01 Sep 1991
Salary:	€178,700.00	Expected Retirement Date :	01 Jun 2034

My Pension

Current Annual Contribution :	€1,500.00
Current Fund Value :	€50,000.00

I would like to....

- [View contribution history.](#)
- [Download contribution history.](#)
- [View member fund value report.](#)
- [View contribution breakdown.](#)
- [View benefit details.](#)

View Contribution Breakdown - ABC Scheme (EP103228)

Schedule of Pension Contributions received from: 18 May 2009 to: 28 May 2009 GO

Contribution Type	Annual Contribution(€)
Employer	2,000.00
Member	2,000.00
AVC	0.00
SP/Transfer Value	45,000.00
Total:	49,000.00

These figures are based on the latest information available to New Ireland Assurance. Adjustments may be required to take into account any contributions over or underpaid by your employer. Please notify your scheme contact to advise of any updates.

Step 1:

Click on the **View contribution history** option in the "I would like to ..." section.

Step 2:

A light box will open with details of contributions paid over the last year. You will also have the option to download the contribution history to Excel from here.

Step 3:

You can also click on the **Download contribution history** link from the "I would like to ..." section to download a list of contributions paid over the last year to Excel.

Member - Pension Schemes Online Guide

How do I find out the value of my fund?

NEW IRELAND ASSURANCE
YOU ENJOY TODAY WE LOOK AFTER TOMORROW

Pension Schemes Online **ABC Group pension scheme (EP103228)** My Downloads My Profile Logout

My Dashboard
Pension Calculator

Useful Links
Useful Links holds the Pension Centre Link

Scheme Name: ABC Group pension scheme **Scheme No:** EP103228

My Details [View Further Details](#)

Name: Joe Blogs My Status: Active
Member Number: 1234
Salary: €170

My Pension

Current Annual Contribution :
Current Fund Value :

I would like to, ...

1 [View contribution history](#)
[Download contribution history](#)
[View member fund value report](#)
[View contribution break down](#)
[View benefit details](#)

View Member Fund Value Report - ABC Scheme (EP103228) [Close](#)

Scheme Name: ABC Group Pension Scheme **Member Name:** Joe Blogs
Schedule of Fund Values as at: 28 May 2009

Fund Name	No. of Units	Unit Price	Current Fund Value(€)
Consensus Iris 2050	17,520.00	0.61100	10,704.72
Trilogy II	76,144.00	0.68900	52,463.22
Total			63,170.94

Funds Values

2 [Print Page](#) [Email your scheme administrator](#)

Current Fund Selection

Current Fund Selection	Contributions		
	Employer(%)	Member(%)	AVC(%)
Consensus Iris 2050	25	25	50
Trilogy II	75	25	20
Evergreen	0	50	30
Total	100	100	100

This value is based on unit prices as at the 28/05/2009. This is the date selected above

These figures are based on the latest information available to New Ireland Assurance Adjustments may be required to take into account any contributions over or underpaid by your employer. Please contact your scheme contact to advise of any updates.

These funds may be affected by changes in currency exchange rates The value of your investment may go down as well as up. Past performance is not a reliable guide to future performance

[Max number of funds is 11](#)
[Suppress Graph if only one fund](#)

Step 1:

Click on the View member fund value report in the "I would like to" Section.

Step 2:

A report on the funds you are invested in is available. This report can be printed if required.

Member - Pension Schemes Online Guide

What is my contribution breakdown?

The screenshot displays the 'Pension Schemes Online' interface for 'ABC Group pension scheme (EP103228)'. The main navigation bar includes 'My Dashboard', 'Pension Calculator', and 'Useful Links'. The 'Useful Links' section contains a dropdown menu with a red circle '1' next to it, listing options like 'View contribution history' and 'View contribution breakdown'. The 'My Details' section shows member information for 'Joe Blogs', including 'Member Number: 12345678 X', 'Salary: €178,700.00', and 'Expected Retirement Date: 01 Jun 2034'. The 'My Pension' section shows 'Current Annual Contribution' and 'Current Fund Value'. A lightbox titled 'View Contribution Breakdown - ABC Scheme (EP103228)' is open, showing a table of contributions for the period '18 May 2009' to '28 May 2009'. The table has a red circle '2' next to the 'Member' row. Below the table, there is a disclaimer and an 'Email your scheme administrator' button.

View Contribution Breakdown - ABC Scheme (EP103228)

Schedule of Pension Contributions received from 18 May 2009 to 28 May 2009

Contribution Type	Annual Contribution(€)
Employer	2,000.00
Member	2,000.00
AVC	0.00
SP/Transfer Value	45,000.00
Total:	49,000.00

These figures are based on the latest information available to New Ireland Assurance. Adjustments may be required to take into account any contributions over or underpaid by your employer. Please contact your scheme contact to advise of any updates.

Email your scheme administrator

Step 1:

Click on the **View contribution breakdown** in the "I would like to" Section.

Step 2:

A lightbox will open giving details of the contributions received by contribution type.

You can change the date range here to view the breakdown of contributions for different dates.

Member - Pension Schemes Online Guide

How do I view my benefit details?

Useful Links

- [View contribution history](#)
- [Download contribution history](#)
- [View member fund value report](#)
- [View contribution break down](#)
- [View benefit details](#)

My Details

Name:	Joe Blogs	My Status:	Active
Member Number :	12345678 X	Date Joined Scheme :	01 Sep 1991
Salary:	€178,700.00	Expected Retirement Date :	01 Jun 2034

My Pension

Current Annual Contribution :	€1,500.00
Current Fund Value :	

View Benefit Details- ABC Scheme (EP103228)

Schedule of Member Benefits as at : 28 May 2009
Current Salary € 178,700.00

Benefit Name	Sum Assured(€)
Death in Service	74,800
Spouse's Death in Service Pension	90,000
Income Protection	89,133 p.a.
Premium Protection	36,502 p.a.

This is an overview of the benefits attached to this policy. For more detailed information on your benefits please contact your scheme contact. Please note that the figures displayed above are the latest available and benefits may not yet appear where underwriting is in progress. Payment of benefits is subject to applicable policy conditions.

[Email your scheme administrator](#)

Step 1:

Click on the View Benefit Details in the "I would like to" Section.

Step 2:

A lightbox will open giving details of the benefits on your policy.

Member - Pension Schemes Online Guide

What are My Downloads?

The screenshot shows the New Ireland Assurance Pension Schemes Online interface. A 'Download Request' pop-up window is open, indicating a successful submission. Below it, the 'My Downloads' section displays a table of download requests with columns for Date Requested, Description, Status, Output, and Action.

Download Request

Your query/request for a download has been successfully submitted. Please note that the results will be available in My Downloads within the next 15 minutes.

You will be contacted by email when your query/request for a download is available to view.

If we do not hold your email details please check My Downloads section to view the status of your query/request for a download

My Downloads

Important
Please note that reports will be saved here for 7 days from the date it is generated and will then automatically be deleted.
If you want to retain a report you can save it to your PC

Filter by description **GO** [Search Tips ?](#)

Date Requested	Description	Status	Output	Action
01/05/2010	Anniversary Download_20100908_12:10:00	In Progress		Delete
15/04/2010	All active pension download_20100908_12:10:00	Complete	CSV	Delete
13/04/2010	61032281_Member fund report_20100908_14:21:00	In Progress		Delete

Useful Links holds the Pension Centre Link

Terms and Conditions | Privacy Statement | Glossary | FAQ | About Us | Contact Us
New Ireland Assurance Company plc is regulated by the Central Bank of Ireland Member of Bank of Ireland Group. © New Ireland Assurance 2007

Step 1:

You can download your **Contribution History** as previously outlined.

Step 2:

To access the download you can click on **My Downloads** in the top menu bar.

The status will show either, ● **In Progress** or ● **Complete**. You can then open the report and save it to an external location if necessary. Once you have finished with the report you can then delete it from My Downloads.

Downloads will be held for 7 days and will then be automatically and permanently deleted.

Terms & conditions apply. The information contained in this leaflet is based on our understanding of current legislation and Revenue practice as at March 2012. While great care has been taken in its preparation, this leaflet is of a general nature and should not be relied on in relation to a specific issue without taking financial, insurance or other professional advice. The content of this leaflet is for information purposes only and does not constitute an offer or recommendation to buy or sell any investment or to subscribe to any investment management or advisory service.

If any conflict arises between this leaflet and the Policy Conditions, the Policy Conditions will apply.

New Ireland Assurance Company plc is regulated by Central Bank of Ireland. A member of the Bank of Ireland Group.

300835 v7.07.12